



# FORUM OF WOMEN IN PUBLIC SECTOR



(Under the aegis of SCOPE)

Ref :- WIPS/WR/REB/10 MOM Dtd. : 02.11.2015

Minutes of the 10<sup>th</sup> REB Meeting of WIPS held on 02.10.2015 at hotel East Park, Bilaspur vide letter No. SCI/WIPS/15/Regional Meet/15 dtd. 28.08.2015.

Sr No	REB members present :-	Sr No	Leave of absence was granted to :-
1	Ms Mallika Shetty, President	1	Ms kamana Sarkar, Vice President
2	Ms Varsha Raut, Secretary		Ms Krishna Sainanee, Treasurer
3	Ms. Vasanta Srinivas, Jt Secretary		Ms. Sarala D. Jadhav, Jt Treasurer
4	Ms. Namita Dixit, EC Member		Ms. Vasanti Vaidya, EC Member
5	Ms. Purnima Kulkarni, EC Member		
6	Ms. Lakshmi N.A., EC Member		<b>Following members were absent :-</b>
7	Ms. Sherly Philips, EC Member		Ms. Mamta R. Dingrocha, EC Member
8	Dr. Vijay Laxmi Dhan, EC Member		Ms. Rupali Wadhvani, EC Member
9	Ms Archana Kaaza, EC Member		Ms. Preeti Sinha, EC Member
			Ms. Vrushali L Kaulaskar, EC Member
			Ms. Vrushali Khadse, EC Member
			Dr. Bela Bhattacharya, EC Member

President, WR welcomed the members present. Following points were discussed during the meeting :-

SI No	Description of item	Action to be taken by
1	<b>Review of administrative arrangements for the RM 2015:-</b> Ms Selvi Ravidran, President, APEX and Ms Kirti Tiwari, General Secretary, APEX graced the occasion as invitee. Administrative arrangements for the RM 2015 like banner display, stage decoration, backdrop, registration counters, trophies for the awardees, transportation and distribution of the delegate kit were reviewed. It is decided to have five registration counters.	REB Members
2	<b>Formation of committees :-</b> Registration committee, catering committee, reception committee and stage committee were formed.	
3	<b>Sitting arrangement on the stage :-</b> Sitting arrangement for the RFC, CGB members and dignitaries were finalised.	
4	<b>Welcome and mementos for the chief guest and dignitaries on the dais:-</b> All REB members present were assigned the job of welcoming and giving mementos to the speakers, Directors of SECL.	REB Members
5	<b>Visit to venue :-</b>	REB Members



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	REB to visit SECL Auditorium, venue of Regional Meet and review all arrangements.	
6	Meeting concluded with vote of thanks.	President , WR

**(Varsha S Raut)**  
**Secretary**