



# FORUM OF WOMEN IN PUBLIC SECTOR

( under the aegis of SCOPE)



Smt. Mallika Shetty, President, WIPS,WR,  
GM (Services)  
The Shipping Corporation of India Ltd.,  
245, Madame Cama Road,  
Nariman Point, Mumbai 400021.  
Phone : 022-22024127 ( Office)  
Mobile : 9867250259  
Website:www.wipsapex.co.in

## Founder APEX Members

Dr. Reena Ramachandran, Former CMD, HOCL  
President  
Ms K.Bereja, Former GM, BHEL,  
General Secretary

## APEX Members (2014-16)

Ms. S.Selvi Ravindran (BHEL), President  
Ms. Bani M. Doctor (MDL),Vice President  
Ms. Kirti Tiwari (SECL), General Secretary  
Ms. Sarita Verma(NHPC), Treasurer  
Ms. Rachel Mathew ,(IOCL) CGB Member

## Name of RFC Members

### **Western Region**

Ms. Mallika S. Shetty (SCI) President  
Ms. Kamna Sarkar (ONGC),Vice President  
Ms. Varsha Raut (IOCL), Secretary  
Ms. Krishna Sainanee(BHEL), Treasurer

### **Northern Region**

Ms. Nishi Khurana, (IOCL) President  
Ms. Alka Mittal (ONGC), Vice President  
Ms. Anju Gupta (MMTC),Secretary  
Ms. Sadhvi Sethi(STC), Treasurer

### **Eastern Region**

Ms. Amita Saha,(MSTC) President  
Ms. Papiya Roy,(BHEL) Vice President  
Ms. Sanchita Banerjee (OIL India) Secretary  
Ms. Sutapa Bhattacharya (ONGC) Treasurer

### **Southern Region**

Ms. Rajeswari Arunachalam ,(CPCL), President  
Ms. Kavita Sharma,(BEL), Vice President  
Ms. C. R. Seema (CSL), Secretary  
Ms. Asha Ramamurthy (BHEL), Treasurer

SCI/WIPS/14/Regional Meet/62

6<sup>th</sup> October, 2014

To,

All Executive Committee & Sub Committee Members, WR

All coordinators/Unit Representatives, WR

Dear Sir / Madam,

**Sub: 25<sup>th</sup> Meet of Forum of Women in Public Sector (WIPS ) – Western  
Region on 8<sup>th</sup> November, 2014**

***Theme: Carving the Way Forward***

***Venue: RCF Gangadhar Deshmukh Hall, Chembur, Mumbai***

The 25<sup>th</sup> Regional Meet of the Western Regional chapter of the Forum of Women in Public Sector (WIPS) has been scheduled on 8<sup>th</sup> November, 2014 at RCF Gangadhar Deshmukh Hall, Mumbai. The deliberations at the Regional Meet would delve on the way ahead for women especially in the context of the diverse roles she plays and leads in her workplace, the sensitivity of the organizations to her gender and the multiple complexities like stress, balance etc that she encounters and overcome. The topic would attempt to place women in the ambit of various transformations she undergo and the challenges she overcomes to be what she has become.

WIPS, since its inception in 1989 under the aegis of SCOPE has successfully established an incredibly powerful network across the board and has created a bond of sharing among the PSU Women community. As you know, the forum has been launched with the objective to promote the growth and development of women in PSUs. 78 Central PSUs, Nationalized Banks and Insurance Companies are already Corporate Life Members of WIPS and about 12,000 women employees are individual Members across the country. (List of Corporate Life Members /WIPS Cell functioning in Western Region, is at ***Annexure-A***)

Contd.....2/-



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Every year under the association of WIPS, a Regional Meet is conducted at the four functional Regions of the country. As in the past, about 150-200 delegates from various PSUs in our Western Region are expected to participate in this conclave organized at Mumbai wherein eminent achievers who have distinguished themselves in diverse fields would be sharing their journey to success while inspiring the participant PSU Women.

## NOMINATION OF DELEGATES:

- Nomination of delegates: No Delegate fee shall be charged.
- Since we would commence our Silver Jubilee Celebration shortly with the advent of the 25<sup>th</sup> National Meet in February 2015 at New Delhi, we are looking forward to a continued and increasing support from all the Organization to make our events a grand success. In view of the same, for the Regional Meet we do not seek any support of sponsorship from any Organization.
- We request you to ensure that the ECM/SCM/Coordinator/Unit Representative(s) from your Organization are nominated to attend the meet, along with other delegates provided they have taken Life Membership of WIPS (limited to 15-20 in nos. based on the strength of the women employees in the respective organization) as the Regional Meet is the occasion when all women employees from various PSUs of the Region converge once a year to discuss various issues relating to the growth and progress of Women and the Forum. Delegates are required to carry their Organisation's I-card & Life Membership card of WIPS.
- The delegates nominated for the Meet may be advised to report at the Venue at 8.30 a.m. for registration and be seated by 9.30 a.m. as the programme is scheduled to begin by 10.00 A.M.
- All REB Executive committee/Sub Committee Members of WR need to mandatorily attend EC meeting on 7<sup>th</sup> November 2014 at 10.00 a.m. at Jet Guest House, Conference Hall, RCF.

## BEST ACTIVITY REPORT AWARDS:

For participation in the Best Activity Report Awards, kindly advise the Coordinator of WIPS in your Organization to send across soft & hard copies of the WIPS Activity report for your organization for the period 01.10.13 to 30.09.14. The same may be thus arranged to be sent so that we may receive it latest by 21<sup>st</sup> October 2014. (Kindly note that the Assessment of Activity Report would be done as per criteria attached at **Annexure B and Annexure C**).

Contd....3/-



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## SLOGAN / ESSAY COMPETITION:

In addition to our regular programmes, we have envisaged Slogan & Essay Writing competitions this year. All the Organizations are requested to conduct SLOGAN / ESSAY WRITING competition in October in their respective offices and the winners would be provided an opportunity to showcase their talents in the Regional Level. The theme for our Regional Meet is “Carving the way forward” and the theme for National Meet is “25 years of WIPS and Way Forward”. PSUs may pick either of the themes for the competition and conduct the competition within their organization. The entries received from the 1<sup>st</sup>/2<sup>nd</sup>/3<sup>rd</sup> Prize winners along with copy of their slogan & essay may be sent by the organizations to the undersigned by 4<sup>th</sup> November 2014. An expert committee would then evaluate the entries and adjudge the winner at the Regional Level for the Slogan/ Essay competitions. What we look forward to is most original thoughts and innovative perspectives in the entries. The prize would be awarded in the Regional Meet. Moreover, the Award winning slogans would be displayed in the Regional Meet venue.

## CONTACT INFORMATION:

All the letters pertaining to List of delegates (along with their e-mail and mobile no) as well as the Activity Report of the organization may be sent to the undersigned at the given address:

Ms Mallika Shetty, GM (Services),  
SCI & President WIPS WR,  
The Shipping Corporation of India Limited,  
12<sup>th</sup> Floor, Shipping House, 245 Madame Cama Road,  
Nariman Point, Mumbai 400021  
09867250259 (M), Email: [mallika.shetty@sci.co.in](mailto:mallika.shetty@sci.co.in), [mallika632003@yahoo.com](mailto:mallika632003@yahoo.com)

For any other assistance, kindly contact:

Ms. Varsha Raut, Secretary WR, 9769419996  
Email ID: [rvarsha@indianoil.in](mailto:rvarsha@indianoil.in)  
Ms. Rupali Wadhvani, EC Member WR 9833514885  
Email ID : [rgwadhvani@rcfltd.com](mailto:rgwadhvani@rcfltd.com)

Contd....4/-



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*In case you do not have a WIPS coordinator currently, we request you to take this opportunity to nominate an active senior women executive as your WIPS coordinator and intimate her contact details to the undersigned. (Please also refer DPE's Office Memorandum No. 6(1)/2014-DPE(GM) dated 19<sup>th</sup> August 2014 as per Annexure 'D').*

We look forward to your favorable response and endorsement which has been the cornerstone for all our successful endeavors. Let us strive together to imbibe the essence and spirit of womanhood in Public Sector Institutions of our country.

We convey our heartfelt wishes to you and thank in advance.

Yours sincerely,

**(Mallika Shetty)**

cc: All Executive Committee & Sub Committee Members, WR  
cc: All coordinators/Unit Representatives, WR



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## CATALOGUE OF EVENTS

### Regional Meet- Western Region

*Venue:* RCF, Gangadhar Deshmukh Hall, Mumbai

*Date:* 8<sup>th</sup> November, 2014

*Time:* 10.00 am

Registration and Breakfast	8.30 am - 9.30 am
Inaugural session	10.00 am - 10.45 am
<i>Announcement of Best Enterprise Award</i>	10.45 am - 11.15 am
<i>Panel Discussion 1</i>	11.15 am - 12.15 pm
<i>Panel Discussion 2</i>	12.15 pm - 1.15 pm
<b>Lunch Break 1.15 pm to 2.15 pm</b>	
<i>Panel Discussion 3</i>	2.15 pm - 3.15 pm
<i>Panel Discussion 4</i>	3.15 pm - 4.00 pm
Cultural Programme /	4.00 pm - 5.00 pm
Open Session & Valedictory	5.00 pm - 5.30 pm
Tea & Disbursal	5.30 pm



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## Annexure 'A'

1. Indian Oil Corporation Ltd., Mumbai
2. Bharat Heavy Electricals Ltd. Mumbai
3. Bharat Heavy Electricals Ltd .Bhopal
4. Oil & National Gas Corpn. Ltd. Mumbai
5. Goa Ship Yard, Goa
6. Mazgaon Dock Ltd. Mumbai
7. Hindustan Insecticides Ltd. Rasayani
8. IBP Co. Ltd, Korba
9. Northern Coalfields Ltd. Singrauli
10. Air India Ltd. Mumbai
11. South Eastern Coalfields Ltd. Bilaspur
12. Life Insurance Corpn. Of India Mumbai
13. National Thermal Power Corpn Ltd. Seepat
14. National Thermal Power Corpn Ltd . Korba
15. Mahanagar Telephone Nigam Ltd. Mumbai
16. Rashtriya Chemicals & Fertilizers Ltd. Mumbai
17. New India Assurance Co Ltd Pune
18. Bhilai Steel Plant, Bhilai
19. Coal India Ltd. Mumbai
20. NHPC Mumbai
21. Bharat Petroleum Corporation Ltd. Mumbai
22. Hindustan Petroleum Corporation Ltd. Mumbai
23. Western Coalfields Ltd Nagpur
24. Shipping Corporation of India Ltd. Mumbai
25. Bharat Electronics Ltd. Mumbai
26. Minerals and Metals Trading Corporation Mumbai
27. Hindustan Organic Chemicals Ltd. Mumbai
28. Hindustan Organic Chemicals Ltd. Rasayani
29. Export Credit Guarantee Corpn. Ltd. Mumbai
30. NIA Mumbai
31. Indian Rare Earths Ltd Mumbai
32. Nuclear Power Corpn Ltd Mumbai
33. Lubrizol India Ltd. Mumbai
34. Bank Of Baroda Ltd
35. Central Bank of India
36. State Bank Of India
37. National Film Development Corpn. Ltd. Mumbai
38. Union Bank of India, Mumbai



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## Annexure 'B'

S.No	Subject	Points
1	Submission of activity report at the stipulated time as given in the invitation letter for Regional Meet.	10
2	WIPS Activities performed in Organization – October 2013 to September 2014.	20
3	Membership drive in their respective organization (for the period – October 2013-September 2014).	10
4	Database submission (As per Annexure "C").	10
5	CSR & Social activities conducted.	10
6	Support Services in their respective Organization like Crèche, ladies common room, Hostel facilities.	10
7	Participation in the training programme through company or through WIPS:  Meeting of WIPS and participation within organization.  National / Regional level meetings.	10  10
8	Support to WIPS Programmes from the Organization.	10
9	Special efforts for class IV workers through Workshop/In house training/training for skilled and technical jobs.	10
10	Way of presentation – soft copy, hard copy and presentation.	20





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## Annexure 'C'

### FORUM OF WOMEN IN PUBLIC SECTOR

#### Data Base Format

1. Name of the PSU / PS Bank / Insurance Company :
2. Registered Office Address :
3. Name & Address of : (Kindly nominate in case not nominated so far)
  - a) Main Coordinator :
  - b) One Alternate Coordinator :
  - c) Ph: / Mobile :
  - d) Fax No :
  - e) E-mail ID :

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A: **Employee Strength** : As on 31.12.2011 31.12.2012 31.12.2013  
Total No. of employees :  
Total No. of women employees :

B: Name & Address of : (As on 31.12.2013)  
(i) Women Directors on the Board (pl indicate whether full time or part time):  
(ii) Women Executive Directors (not on Board):

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C.1: **No. of Women Executives – Below Board level:** (As on 31.12.2013)

Region-wise Number	<u>Hqrs</u>	<u>North</u>	<u>East</u>	<u>West</u>	<u>South</u>	<u>Total</u>
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- a) Exe. Director/Group GM/Chief GM:
- b) General Manager:
- c) Below GM, down to Chief Manager/Sr. Mgr:
- d) Other Officers/Executives, upto Managers:

Total:

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C.2: No. of non-executive women employees (As on 31.12.2013)

Region-wise Number	<u>Hqrs</u>	<u>North</u>	<u>East</u>	<u>West</u>	<u>South</u>	<u>Total</u>
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- a) Non-executives (other than Class IV):
- b) Class IV Women employees:

Total:

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D: No. of Industrial /Summer Trainees :

(a) Total \_\_\_\_\_ (b) Women \_\_\_\_\_ (c) % of Women \_\_\_\_\_