

EVALUATION CRITERIA FORMAT FOR BEST PERFORMING ENTERPRISE -2017

Sl. No.	Activity/Criteria			
1.	Does the Organization formed the WIPs Cell as per the guidelines issued by Department of Public Enterprises, Ministry of Heavy Industries & Public Enterprises, GOI, vide Office Memorandum No No.6(1)/2014-DPE (GM) Dtd.19 th August 2014? If so please indicate the date of formation.			
2(A)	<u>Coordinator's Net Working</u> a) Has the enterprise nominated an Organisational Coordinator? b) Also, an Alternate Coordinator? c) If Multi-Unit/multi location, no. of unit/location coordinators d) Details of address, e-mail, phone, fax no., the year since functioning for organizational and other coordinators (Pl attach a separate sheet for complete details)			
2(B)	A brief write up & photographs on the inter organizational and intra organizational meetings that have been organized and attended during the year, along with subject matter/theme, major decisions taken, number attended/benefited, follow up action etc.			
3	Protection for women against sexual harassment : Does the Organisation have a cell constituted in line with Supreme Court Guidelines. If yes, name of the Chair person along with designation.			
4	Membership Drive/Initiative As on 31 st December of the year			
		2015	2016	2017
	No of total individual Life Members No. of Annual members including Renewal: No. of members from Class IV category of employees (not included above)			
5	<u>Training and Development Activity during last one year :</u> a. No. of Training programmes conducted by external agency in a)India b)Abroad for which employees were deputed: b. No. of women deputed for the above c. No. of in-house training programmes organized d. No. of women nominated for the above e. No. of only women's programme organized f. No. of programmes on 'Gender Sensitivity' organized and no. of male employees attended g. Gender Budgeting and Gender Audit h. No. of women posted abroad i. No. of women sent on tour abroad			

6A	<p><u>Recruitment :</u></p> <p>a) No. of recruitment panel formed during the last year</p> <p>b) No. of women employees on such panels</p> <p>c) Special initiatives taken by the Organisation, along with (i)% of women at induction level(year wise for last 2 years)</p> <p>(ii) New areas of job assigned for women:</p>
6B	<p><u>Promotion :</u></p> <p>a) No. of panels for promotions(DPCs) formed during the last year :</p> <p>b) No. of women employees on such panels:</p> <p>c) Special initiatives taken by Organisation, along with : (i) % of women promoted (last 2 years, year-wise) : (ii) New areas of job assigned for women:</p>
7	<p>Support Services & Counseling Centre : A descriptive write up with supporting documents may be furnished on the support system and services being provided by the enterprises.</p> <p>Details of type of counseling centers and the services provided by the same.</p>
8	<p><u>Corporate Social Responsibility :</u> Expenditure on Community Development for 3 years (2015-16 & 2016-17 & 2017-18) Brief description on programmes organized/sponsored for women in the community especially girl child/family of employees etc.</p> <p>No. of scholarship Awarded for girl child under any Scheme in the Enterprise</p>
9	<p><u>Corporate Image :</u> Brief description of press coverage, accolades and awards received by the enterprise on “Gender/women employees/women & child development Programmes taken up”</p>
10	<p>Laurels by women employees/Family of women employees : Details regarding participation & success of women employees at state, national and international levels in the field of Sports, Fine arts, environment conservation, Social Service and any other field and details of Awards won for Internal & External competition.</p>
11	<p><u>Support for WIPs :2015-16,2016-17& 2017-18</u></p> <p>1. No. of Delegates for National Meet : (* the proposed numbers may be shown for 2018)</p> <p>2. No. of delegates for Regional Meets: Sponsorship Amt. given for Nat. Meet: (For 2018, proposed may be shown)</p> <p>3. No. & position of EC members at Apex & Regions, during(2014-16& 2016-18)</p>
12	<p>Style of presentation of Entry for Award along with required number of hard copies as indicated below, and soft copy (CD/Floppy)</p>



FORUM OF WOMEN IN PUBLIC SECTOR

(under the aegis of SCOPE)



Note :

- 1) Enterprises may indicate the details under each criteria, along with proof/photographs etc. and make into a booklet form : Also brief presentation slides.
- 2) Please attach a copy of the reports/write-ups on status and development of women workforce in the company if any prepared by the enterprise for annual reports, Government reports, Awards etc.
- 3) Entries, bound in a booklet form (3 copies) and a soft copy (CD/floppy) may kindly be sent to the following address latest by 20th Jan 2018, in a sealed envelope, for presenting it to the Jury.

**Ms. Kirti Tiwari, President - WIPs, APEX &Chief Manager (Civil)
Mahanadi Coalfields Ltd , PO: Jagruti Vihar ,Burla, Sambalpur- 768020(Odisha)
Mobile No: 09438493564, 09425219952, Email: kirtibsp@gmail.com**